



Development Officer

UNM Foundation

University of New Mexico Health Sciences Center

Department of Psychiatry

The UNM Foundation seeks applications for an experienced, results-oriented person with significant, successful major gift experience for the position of Development Officer for the UNM Health Sciences Center Department of Psychiatry. The successful applicant will join a team of professionals and will be responsible for creating and implementing a comprehensive development program. The candidate will take day to day direction from the Chair of the Department of Psychiatry. The person will also work with faculty, staff, volunteers, and friends to identify, cultivate, solicit and steward major gift donors and prospects. As a UNM Foundation employee, the Development Officer will be supervised by the Senior Director of Development for the School of Medicine and will be responsible for measurable indicators to create a sustainable funding cycle to provide resources for education, research, clinical care, and public awareness.

This is an exceptional opportunity for an analytical, and goal-oriented fundraising professional to provide leadership to design and implement a strategic program for sustainable support. Five (5) to seven (7) years of fundraising or transferable experience with a track record of success through personal solicitations at the \$50,000+ level are required. Preference will be given to candidates experienced with grateful patient programs and HIPAA. Preference will also be given to candidates who have functioned in a large university and/or academic medical environment. Travel is required.

The initial funding for this position is for a three year period with continued funding dependent upon success of the program.

A full version of the job posting and/or resumes may be directed to Tobie Webb at twebb@unmfund.org or mailing address Two Woodward Center 700 Lomas Blvd. NE, Ste. 108, Albuquerque, NM 87102. Resumes must be postmarked by August 31, 2010.